

**TELANGANA STATE POWER GENERATION CORPORATION LIMITED
VIDYUT SOUDHA:: HYDERABAD -82**

Memo.No.Dir(HR)/DS(O&M)/DGM(HR)/DM(HR)/631/2016-3, Dt.12.04.2017

Sub: Estt – TSGENCO- Absorption of Outsourced Personnel in a phased manner Computerization of Data through Outsourced Personnel Information called for-Reg.

- Ref:1. Memo.No.Dir(HR)/DS(O&M)/DGM(HR)/DM(HR)/631/2016-2,
Dt.14.02.2017
2. Memo.No.Dir(HR)/DS(O&M)/DGM(HR)/DM(HR)/631/2016-2,
Dt.24.03.2017
3. Memo.No.Dir(HR)/DS(O&M)/DGM(HR)/DM(HR)/631/2016-2,
Dt.07.04.2017

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The attention of all the Heads of the Power Generating Stations and Functional Heads at Head Quarters is invited to the ref 3rd cited, wherein they were requested to depute the concerned staff/users to ERP-TSSHAKTHI Building, GTS Colony, Hyderabad on 12.04.2017 for the purpose of attending to the "Demonstration of Outsourcing Personnel Information System (OPIS)".

2. Accordingly, the Staff/Users from the respective Power Generating Stations and also Head Quarters have attended the demonstration on Outsourcing Personnel Information System (OPIS) to whom the USER ID's of respective Station have also been provided so as to enable them to access the "Outsourcing Personnel Information System (OPIS)" application using the URL <<http://172.21.92.61:8080/Outsource>>. The application can be best used using Chrome Browser.

3. It shall also be ensured that the data updated by the "Maker" (User) in the division is to be verified for its authenticity by the "Checker" and once the "Checker" confirms the data, it is uploaded, and system will not allow any correction thereafter.

4. The IT Wing at respective location/Generating Stations shall facilitate and Co-ordinate with the user divisions to ensure proper inputting/uploading of the data, including scanning and uploading of relevant documents.

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5. In view of the above, all the Heads of the Power Generating Stations and Functional Heads at Head Quarters are requested to ensure uploading of the data in respect of Outsourced personnel into the 'Outsourcing Personnel Information System(OPIS)' as early as possible but not later than 20.04.2017.

**S. ASHOK KUMAR
DIRECTOR (HR)**

To

All the Heads of the Power Generating Stations of TSGENCO
All the Functional Heads of Headquarters, TSGENCO, Vidyut Soudha, Hyd.

Copy to the:

DS & PS to Chairman & Managing Director, TSGENCO
SE/Techl to Chairman & Managing Director, TSGENCO
Peshi of Joint Managing Director (Finance, Comml. &HRD/TSTRANSCO/VS/Hyd
Peshi of Joint Secretary, TSTRANSCO, VS, Hyderabad
ADE/Techl to Director (Projects), TSGENCO/VS/Hyd.
DE/Techl to Director (Hydel), TSGENCO/VS/Hyd.
DE/Techl to Director (Thermal), TSGENCO/VS/Hyd.
Dy.CCA to Director (Finance), TSGENCO/VS/Hyd.
DE/Tecl to Director (HR), TSGENCO/VS/Hyd.
PO to Director (Fuel Management), TSGENCO/VS/Hyd.
Chief General Manager (Adm.,IS&ERP), TSGENCO/VS/Hyd.
Chief of Vigilance & Security, TSGENCO/VS/Hyd.
General Manager, ERP Project TSSHAKTHI, TSGENCO Building, Hyd.
Civil Surgeon, Vidyut Soudha Dispensary, TSGENCO/VS/Hyd.
All Deputy Secretaries/Asst. Secretaries, TSGENCO/VS/Hyd.
Pay Officer/TSGENCO/VS/Hyd.
Accounts Officer(CPR)/TSGENCO/VS/Hyd.
SAOs/AOs of Power Generating Stations
Divisional Engineer/MPP/TSGENCO/VS/Hyd.
Stock File

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DEPUTY MANAGER (HR)